

THE DOUGLAS LAKE IMPROVEMENT ASSOCIATION

EXECUTIVE BOARD MEETING

AGENDA AND NOTES

Present - Officers: Ron Witthoff (President), Scott Davis (Vice President), Linda Woolcott (Secretary); Kathy Buchweitz (Treasurer). Immediate Past President: Mary Ellen Sheridan. Zone Reps: Cheryl Krehbiel, Alan Grams, John Young, Holly Gedert, Joan Caldwell, Susan Hartwig, Linda Orlow; Standing Committee Chairs: Joan Hartwig, Bill Hartwig, Barb Huey; Warren Woolcott; Members: Julie Kelly.

Date: August 6, 2024 **Time:** 7:00 p.m. **Location:** Pellston Regional Airport, 2nd Floor Conference Room

Agenda Item	Discussion	Decisions/Findings	Next Steps
Call Meeting to Order – Ronald Witthoff, President	<ul style="list-style-type: none"> Ron called the meeting to order at 7:00 pm. 	<ul style="list-style-type: none"> One third of Executive Board constitutes a quorum; quorum noted. 	
Minutes of Previous Meeting/Attendance – Linda Woolcott (See attached)	<ul style="list-style-type: none"> Linda Woolcott presented minutes of 6/6/2024 Executive Board meeting. Motion by Scott Davis to approve minutes, seconded by Joan Caldwell. Motion passed. 	<ul style="list-style-type: none"> Minutes approved as presented 	
President’s Report <ul style="list-style-type: none"> Feedback from Annual Meeting Status of Merchandise Sales Operation 	<u>Feedback from Annual Meeting</u> <ul style="list-style-type: none"> Ron said the meeting went well and the breakfast was well attended. Ron received feedback that speakers need to hold the microphone closer. Ron will try to get a second microphone so audience members’ questions can be heard for next year’s annual meeting. Ron and others commented that the two women from the School District who helped prepare the breakfast were very helpful to DLIA volunteers. A member of DLIA made an unsolicited donation to compensate the women for their work. 		

	<ul style="list-style-type: none"> • Ron asked for approval for the DLIA to make a donation of \$300 to the Pellston School District for use of its facilities. Mary Ellen Sheridan moved that the DLIA donate \$300 to the Pellston School District. Scott Davis seconded the motion. Motion passed. <p><u>Status of Merchandise Sales</u></p> <ul style="list-style-type: none"> • Ron said several people have expressed an interest in taking over Kelly Davis' role in running the DLIA merchandise sales. Ron and Kelly plan to discuss the role and time required with them. Kelly intends to end her involvement at the end of 2024. Holly Gedert said DLIA made \$6,800, last year in net profit but profit varies significantly from year to year. 	<p>Motion to contribute \$300 to Pellston School District passed.</p>	
<p>Committee Reports:</p> <p>Budget and Finance Committee Investment Recommendations</p>	<p><u>Budget and Finance Committee Investment Proposal</u></p> <ul style="list-style-type: none"> • Alan Grams reported that the Budget and Finance Committee reviewed the DLIA's investments in CDs and money market accounts at DLIA's current bank, Citizen's National Bank. As a result of its research and meetings with Citizen's, the Budget and Finance Committee prepared a report and made several recommendations based on its findings. • DLIA currently has \$72,000 in CD and money market accounts at Citizens. \$36,100 is held in two 36-month CD accounts that are currently accruing 0.50% or less in annual interest. The balance of \$36,500 is held in a money market account accruing 0.01% in annual interest. 		

	<ul style="list-style-type: none"> • Citizens partners with a third-party brokerage firm, LPL Financial, the largest broker/dealer in the U.S., to offer financial products to customers. Citizens employs a financial advisor who is sponsored by LPL Financial. The financial advisor receives a salary from Citizens and is paid directly or indirectly by LPL for products and services he offers customers. Citizens' customers who buy investment products through the LPL financial advisor open accounts with LPL and receive statements through LPL. The brokerage relationship is insured with SIPC insurance (Securities Investor Protection Corporation Insurance) which includes coverage of cash accounts up to \$250,000. • The Budget and Finance Committee recommended that DLIA funds be invested in a JPMorgan U.S. Government Money Market Fund (Fund) account through LPL Financial. The Fund invests its assets exclusively in debt securities issued or guaranteed by the U.S. government, or by U.S government agencies or instrumentalities or Government-Sponsored Enterprises and repurchase agreements fully collateralized by U.S. Treasury and U.S. government securities. Through June, 2024 the current 30-day average yield was 4.95%. • The Bylaws permit deposits into bank accounts and investment into CDs but they do not expressly allow DLIA to open brokerage accounts or invest in instruments other than CDs. Accordingly, the Bylaws would need to be amended to allow for an investment such as the 		
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	<p>one recommended by the Budget and Finance Committee.</p> <ul style="list-style-type: none"> • Citizens currently has a promotional rate of 4% on CDs but that rate could change at any time. • Members of the Executive Board were generally in favor of broadening the allowable investment criteria and agreed that the Bylaws need to be amended. Susan Hartwig noted that it is appropriate to do a general review of the Bylaws every few years to see if there are clarifications or updates that need to be made. It was agreed that a committee should be appointed to look at the Bylaws and recommend modifications with the goal of presenting the proposed amendments to DLIA members at the 2025 annual meeting for approval. Ron appointed Susan Hartwig, Alan Grams and Cheryl Krehbiel as members of the Bylaw Review Committee. • In the meantime, Alan suggested that funds not needed in the next 12 months be invested in one or more CDs at Citizens at its promotional rate of 4%. Cheryl Krehbiel moved that the Treasurer, working with the Budget and Finance Committee, may invest no more than \$45,000 that is currently deposited in CDs and money market accounts at Citizens in one or more CDs at Citizens' at its best promotional rate. John Young seconded the motion. The motion passed. 	<p>Bylaws Review Committee was appointed to review Bylaws and recommend any changes for approval of members at 2025 DLIA meeting.</p> <p>The Treasurer, working with the Budget and Finance Committee, may invest no more than \$45,000 that is currently deposited in CDs and money market accounts at Citizens in one or more CDs at Citizens' at its best promotional rate</p>	
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<p>Old Business</p> <ul style="list-style-type: none"> • Swimmers' Itch • Status of Boat Wash Research 	<p><u>Swimmers' Itch</u></p> <ul style="list-style-type: none"> • Ron reported that the permit needed to continue the Swimmers' Itch waterfowl relocation program was issued in June 2024 for three years but it was issued too late to do the relocation of waterfowl this season. There are two more years left on the permit and the Swimmers' Itch program will be discussed at future meetings. <p><u>Boat Wash Station</u></p> <ul style="list-style-type: none"> • Scott reported that there is boat wash product used by Walloon Lake that allows boaters to clean boats by using air instead of water and is solar powered and portable. Scott and Ron will discuss the system's effectiveness with Tip of the Mitt. The estimated price is \$30,000. John Young reported a similar system at Houghton Lake. 	<p>Swimmers' Itch waterfowl relocation program to be discussed at a future meeting.</p> <p>Ron and Scott will report on boat wash product at September meeting.</p>	
<p>New Business</p> <ul style="list-style-type: none"> • Appointment of Zone Representative for Zone 51 • Consideration of tiered funding in conjunction with dues increase • Future Executive Board meeting dates 	<p><u>Appointment of Zone Representative for Zones 51, 61, and 71</u></p> <p>Ron said Joyce Oldham and Denise Bosin, are resigning their positions as Zone Representatives of Zones 51 and 61, respectively. Holly Gedert said that she is also resigning her position as Zone Representative for Zone 71. Ron asked Linda Orlow to contact Joyce and Denise to see if they have any recommended replacements. Holly recommends Julie Kelly as her replacement. Julie attended the Executive Board meeting and expressed an interest in serving as Zone Representative. Linda will recommend</p>	<p>Zone Representatives for Zones 51, 61 and 71 will be recommended by Ron and voted on by email vote.</p>	

	<p>replacements for Joyce and Denise. Ron will request approval of all three Zone Representative replacements by an email vote.</p> <p><u>Consideration of tiered funding in conjunction with dues increase</u></p> <ul style="list-style-type: none"> Ron thanked Ad Hoc Future Planning and Funding Committee for work on analysis of programs, budget and dues increase. Scott Davis noted that one of the recommendations of Ad Hoc Committee included a form that listed DLIA programs and encouraged members to contribute funds in addition to paying dues. The form proposed three different tiers of contributions. There was discussion among Executive Board members whether to (1) include specific amounts or “tiers” of contributions with names such as “gold, silver, bronze” or (2) include specific suggested amounts without names and make it clear that any amount is welcome. There was consensus that the dues form should be like the form suggested by the Ad Hoc Committee in its report, which included a list the programs that would benefit from additional funds. There was also consensus that alternative (2) should be used. There was discussion whether there should be any recognition of people who make additional contributions, and, if so, what form that recognition should take. The question whether people should be recognized for their contributions was left open. Ron appointed Barb Huey and Scott Davis to propose language 	<p>Ron appointed Barb Huey and Scott Davis to recommend language for contributions over and above dues.</p>	
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	<p>for contributions for consideration of the Executive Board at its September meeting.</p> <p><u>Future Executive Board Meeting dates</u></p> <ul style="list-style-type: none"> • Ron will set a meeting in September when the Budget and Finance Committee has prepared a budget for approval. 		
Adjournment – 8:35 p.m.	<ul style="list-style-type: none"> • Motion to adjourn made by Mary Ellen Sheridan seconded by Susan Hartwig. 	<ul style="list-style-type: none"> • Motion passed 	
Minutes submitted by Linda Woolcott			