

THE DOUGLAS LAKE IMPROVEMENT ASSOCIATION

EXECUTIVE BOARD MEETING

AGENDA AND NOTES

**Present** - Officers: Ron Witthoff (President), Scott Davis (Vice President), Linda Woolcott (Secretary); Zone Reps: Cheryl Krehbiel, Joyce Oldham, Holly Gedert, Joan Caldwell, Betsy Naumer; Standing Committee Chairs: Bill Hartwig, Joan Hartwig, Barb Huey; Others: Dorothy Prins, John Young, Susan Hartwig.

**Date:** August 15, 2023

**Time:** 9:00 am-10:50 am

**Location:** Pellston Regional Airport, 2<sup>nd</sup> Floor Conference Room

Agenda Item	Discussion	Decisions/Findings	Next Steps
<b>Call the Meeting to Order</b> – Ronald Witthoff, President	<ul style="list-style-type: none"> <li>Ron called the meeting to order at 9:05 am.</li> </ul>	<ul style="list-style-type: none"> <li>One third of Executive Board constitutes a quorum; quorum noted.</li> </ul>	
<b>Minutes of the Previous Meeting/Attendance</b> – Linda Woolcott (See attached)	<ul style="list-style-type: none"> <li>Linda Woolcott presented minutes of 6/1/2023 EB meeting.</li> <li>Motion by Holly Gedert to approve minutes, seconded by Joan Caldwell.</li> </ul>	<ul style="list-style-type: none"> <li>Minutes approved as presented</li> </ul>	
<b>Treasurers Report</b> – Suzanne Witthoff (See attached)	<ul style="list-style-type: none"> <li>Ron Witthoff presented Treasurer’s Report through July 31, 2023. A revised version was presented at the meeting that included costs of the Directory.</li> <li>Ron noted that cash on hand will be reduced by invoice for the boat ramp. Holly explained that there was a refund of \$65.97 due to a change in web hosting services from GoDaddy to MCG.</li> <li>Motion by Scott Davis, seconded by Cheryl Krehbiel to approve Treasurer’s Report through July 31, 2023.</li> </ul>	<ul style="list-style-type: none"> <li>Treasurer’s Report approved as presented</li> </ul>	

<p><b>President's Report</b> Ron Witthoff</p> <ul style="list-style-type: none"> <li>• <b>Annual Meeting</b></li> <li>• <b>Directory</b></li> <li>• <b>Mobile Boat Wash</b></li> <li>• <b>Boat ramp</b></li> </ul>	<ul style="list-style-type: none"> <li>• Annual Meeting <ol style="list-style-type: none"> <li>1. Ron Witthoff reported that he has received positive reviews of the annual meeting. Comments were that people appreciated having the meeting in July and breakfast drew people to the meeting. It cost less than \$350 to have the breakfast. It was estimated that 80-90 people came to the breakfast and 53 memberships attended the meeting.</li> <li>2. Ron said we have \$2,000 in the budget for social occasions.</li> <li>3. Scott Davis moved that DLIA donate \$300 to the school district for hosting the DLIA at their facility. Joyce Oldham seconded the motion.</li> </ol> </li> <li>• Directory <ol style="list-style-type: none"> <li>1. The Directory has been printed and delivered. Ron thanked Holly and her team, consisting of Gwen Kuehn, Barb Huey, Cheryl Krehbiel, and Suzanne Witthoff, for doing a great job. A total of \$10,990 was brought in through ad sales and the Directory cost \$2,371.</li> </ol> </li> <li>• Tip of the Mitt conference <ol style="list-style-type: none"> <li>1. Scott commented that he attended the conference and learned that Walloon Lake, through Walloon Conservancy, is using solar powered, air compressed washers to help avoid invasive species. No electrical power, water or catchment basin is needed. Ron volunteered to investigate the boat washers and get</li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>• Motion to donate \$300 to Pellston School District was approved.</li> </ul>	<ul style="list-style-type: none"> <li>• DLIA donation of \$300 to be sent to Pellston School District.</li> <li>• Ron will investigate the Walloon Lake boat washers and get back to the Executive Board with recommendations.</li> </ul>
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	<p>back to the Executive Board with recommendations.</p> <ul style="list-style-type: none"> <li>• Boat ramp <ol style="list-style-type: none"> <li>1. Ron reported that Stewart Case and crew were working during the meeting to clean sand from the ramp and that this is Stewart's 6<sup>th</sup> session of cleaning the area this year.</li> <li>2. Ron said that there are issues with the use of the ramp that residents have told him about. Lake residents also attended the Munro Township board meeting that Ron also attended and presented issues with the boat ramp at that meeting. Issues people have complained about are: loading problems, sand and gravel on ramp, water not deep enough, pitch not adequate, hole/depression at the bottom. Sally Butler pointed out that there is a concern with sand and gravel on the ramp that may be due to power loading which has put gravel from under the ramp on top of it and allowed the fabric to float free. Ron said that Don Tracey from Munro Township has talked to the engineer who agrees that power loading is a problem. Also, the lake level is lower than usual. Scott suggested that Munro Township and the engineer be contacted to be sure the end of the ramp is stabilized before the end of the summer when people are taking out their boats. Ron will work with the Boat Ramp working</li> </ol> </li> </ul>		<ul style="list-style-type: none"> <li>• Ron will work with the Boat Ramp working group to review the ramp issues and contact Munro Township to work with them and the</li> </ul>
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	<p>group to review the ramp issues and contact Munro Township to work with them and the engineer to solve any construction issues and perhaps put up a sign telling people not to power load.</p>		<p>engineer to solve any construction issues and perhaps put up a sign telling people not to power load.</p>
<p><b>Committee Reports:</b> <b>Committees – Scott Davis</b></p>	<ul style="list-style-type: none"> <li>• Scott Davis said he has been looking at the DLIA committee structure, especially the suite of committees that relate to the environment of the lake. He is planning on working on ways in which the committees can share data with each other. He will do further thinking on structure and present ideas at future meetings.</li> <li>• Ron suggested that the DLIA needs more volunteers and Joyce Oldham said that Zone Reps are a good resource. As they frequently meet one-on-one with members, they can discuss volunteer opportunities and match talents with what needs to be done.</li> </ul>		
<p><b>Old Business</b></p> <ul style="list-style-type: none"> <li>• <b>Membership Dues</b></li> <li>• <b>Committee Structure</b></li> </ul>	<ul style="list-style-type: none"> <li>• Cheryl Krehbiel said that she will make future recommendations on whether membership dues should be increased once a review of the priorities of the DLIA has been accomplished, which will be done through the Ad Hoc Future Planning and Funding Committee if it is approved later in the meeting during New Business.</li> <li>• See above Committee Reports section for Scott Davis report on Committee Structure.</li> </ul>		

<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>• <b>Approve 2024 Working Budget</b></li> <li>• <b>Approve Letter to Citizens National Bank</b></li> <li>• <b>Appoint and approve new Zone Representatives</b></li> <li>• <b>Appoint and approve members of Budget and Finance Committee</b></li> <li>• <b>Appoint Ad Hoc Future Planning and Funding Committee</b></li> <li>• <b>Future EB Meeting Dates</b></li> </ul>	<ul style="list-style-type: none"> <li>• Scott Davis presented the Working Budget and explained it was similar to last year. A motion to approve the Working Budget was made by Cheryl Krehbiel and seconded by Barb Huey.</li> <li>• Linda Woolcott presented a draft letter to Citizens National Bank authorizing newly elected DLIA Treasurer, Kathy Buchweitz, to sign checks and transact with the bank on behalf of DLIA. Motion to approve the letter was made by Scott Davis and seconded by Linda Woolcott.</li> <li>• Ron stated that he has appointed Dorothy Prins as Zone Rep for Zone 31, Susan Hartwig as Zone Rep for Zone 32 and John Young as Zone Rep for Zone 102. Motion made by Scott Davis, seconded by Joan Caldwell to approve appointments as made.</li> <li>• Ron reported that new members of the Budget and Finance Committee need to be appointed because the current members have reached their term limits. Accordingly, Ron has appointed Mary Ellen Sheridan as Chairperson and Kathy Buchweitz, Jerry Huey, Alan Grams and Sally Butler as members of the Committee. Motion was made by John Young, seconded by Joan Caldwell to approve Mary Ellen Sheridan as Chairperson and Kathy Buchweitz, Jerry Huey, Alan Grams and Sally Butler as members of the Budget and Finance Committee.</li> <li>• Ron suggested that the Executive Board review DLIA’s revenue sources, match those up with the tasks of the organization, and consider whether DLIA needs other sources of revenue, such as increased dues. He suggested that the</li> </ul>	<ul style="list-style-type: none"> <li>• Motion to approve Working Budget was approved.</li> <li>• Motion to approve letter to Citizen’s National Bank was approved.</li> <li>• Motion to approve appointment of Dorothy Prins as Zone Rep for Zone 31, Susan Hartwig as Zone Rep for Zone 32 and John Young as Zone Rep for Zone 102 was approved.</li> <li>• Motion to approve appointment of Mary Ellen Sheridan as Chairperson and Kathy Buchweitz, Jerry Huey, Alan Grams and Sally Butler as members of the Budget and Finance Committee. Motion was approved.</li> <li>• Motion to approve formation of Ad Hoc Future Planning and Funding Committee with Scott Davis and Cheryl</li> </ul>	<ul style="list-style-type: none"> <li>• Letter to bank to be delivered by Kathy and Suzanne.</li> </ul>
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	<p>DLIA form an Ad Hoc committee to survey its members about priorities and look at revenue brought in by dues, Directory ads and Merchandises sales. The committee should consider how reliable those revenue sources are and decide whether other revenues are necessary to meet the organization’s goals. Ron suggested that Scott Davis and Cheryl Krehbiel co-chair the Ad Hoc Future Planning and Funding Committee with Suzanne Witthoff, Linda Alexander and Holly Gedert as members. After discussion of the role of the proposed Committee, Ron suggested that Sally Butler serve on both the Ad Hoc Future Planning and Funding Committee and the Budget and Finance Committee as liaison between those committees. Scott Davis made a motion to approve formation of Ad Hoc Future Planning and Funding Committee with Scott Davis and Cheryl Krehbiel co-chair and Suzanne Witthoff, Linda Alexander, Holly Gedert and Sally Butler as members. Joyce Oldham seconded the motion.</p> <ul style="list-style-type: none"> <li>• The next EB Meeting date was left open and will focus on discussions or votes that may need to be had regarding the boat ramp.</li> </ul>	<p>Krehbiel co-chair and Suzanne Witthoff, Holly Gedert, Linda Alexander and Sally Butler as members was approved.</p>	
<b>Adjournment - 10:50 am</b>	<ul style="list-style-type: none"> <li>• Motion to adjourn made by Scott Davis seconded by Joyce Oldham.</li> </ul>	<ul style="list-style-type: none"> <li>• Motion passed</li> </ul>	
<b>Minutes submitted by Linda Woolcott</b>			