

THE DOUGLAS LAKE IMPROVEMENT ASSOCIATION
EXECUTIVE BOARD MEETING

AGENDA AND NOTES

Present: Mary Ellen Sheridan (President), Bill Foster (Vice President), Suzanne Witthoff (Treasurer), Barb Huey (Secretary); Past President – Holly Gedert; Zone Reps – Jayne Morse, Cheryl Kreihbiel, Joyce Oldham, Susan O’Dwyer, Betsy Naumer, Kathy Buchweitz

Date: Aug. 11, 2022

Time: 3:00 pm – 5:00 pm

Location: Pellston Regional Airport, 2nd Floor Conference Room

Agenda Item	Discussion	Decisions/Findings	Next Steps
Call the Meeting to Order by the President – Mary Ellen Sheridan (MES)	<ul style="list-style-type: none"> Mary Ellen called the meeting to order at 3:07 pm. 	<ul style="list-style-type: none"> One third of Executive Board constitutes a quorum; quorum noted. 	
Minutes of the Previous Meeting/Attendance – Barb Huey	<ul style="list-style-type: none"> MES requested a change in wording on pg. 4, Unfinished Business, bullet one, sentences three and four to <i>“After much discussion, Munro Twp. agreed to be responsible. Cheboygan County Road Commission gave jurisdiction over the section leading up to the ramp to Munro Twp.”</i> Motion by Joyce Oldham, seconded by Bill Foster to approve minutes of 7/15/2022 with wording change noted above. 	<ul style="list-style-type: none"> Motion approved. 	
Treasurers Report – Suzanne Witthoff	<ul style="list-style-type: none"> Treasurer’s Report through July 31, 2022 was presented. Suzanne noted that under Expenses, Environmental heading the title of “Education” has been changed to “Professional Development/Membership”. Motion by Holly Gedert, seconded by Kathy Buchweitz to approve Treasurer’s Report of 7/31/2022. 	<ul style="list-style-type: none"> Treasurer’s Report approved. 	
President’s Report – MES			
<ul style="list-style-type: none"> Boat Ramp Replacement Project 	<ul style="list-style-type: none"> President Mary Ellen Sheridan attended the Aug. Munro Twp. Meeting where she learned that \$3586 was added to the construction cost of the DL Boat Ramp Replacement Project (aka: Munro Twp Douglas Lake Boat Launch Improvements) to remove and dispose of the existing boat ramp, a 		

<ul style="list-style-type: none"> • Watershed Council Partnership 	<p>task that the MDNR offered to do but later decided they could not. This change brings the total project estimate to \$83,436; DLIA’s portion is 60% which is \$50,062. The breakdown follows: Huron Engineering \$11,400 (60% is \$6840) and Spierling Excavating \$72,036 (60% is \$43,222).</p> <ul style="list-style-type: none"> • Spierling Excavating intends to start work Aug. 15. Weather or wrap-up of previous project could result in delay but intention is to have new concrete planks delivered on Aug. 15 and to put a barricade around construction site. • Project schedule is 8/15 – 9/2. • Dock is being removed Aug. 13 and reinstalled after ramp replacement is complete. • See Committee Reports, 2023 Budget Committee below for more on this topic. • DLIA is in partnership with the Watershed Council to encourage participation in Michigan shoreline projects. All DL property owners will be receiving a letter informing them of the partnership. One of the initiatives of the Mich. Natural Shoreline Partnership (MNSP) is a statewide program to recognize lakeshore property owners who protect their lake through good shoreline management practices. • Property owners who register and qualify may be eligible to participate in a greenbelt cost-share program in 2023-24. 		
<p>Committee Reports</p> <ul style="list-style-type: none"> • 2023 Budget Committee – Suzanne Witthoff 	<ul style="list-style-type: none"> • Also see Boat Ramp Replacement Project above. • To pay for Boat Replacement Project, the Budget Committee suggests using the Certificate of Deposit that is currently about \$31,240 and the checking account to pay the future invoice to Munro Twp. If this happens, there would still be 		

	<p>cash assets in two CDs, a Money Market fund, a Pay Pal general fund and a checking account.</p> <ul style="list-style-type: none"> • The following motion was made by Holly Gedert, second by Cheryl Kreihbiel: Pay the future invoice from Munro Township which will be 60% of the estimated total for the 2022 DL Boat Ramp Replacement Project for the work of Huron Engineering and Spierling Excavating from the following funds: 1) Certificate of Deposit that is currently about \$31,240 that matures Oct. 19, 2022, and 2) checking account. • On the proposed budget the amounts for Income and Expenses are similar to the 2022 budget. • A suggestion was made to use some of the Special Events money to commemorate the new Boat Ramp in some way. • There was some discussion on whether or not to raise dues. No decisions were made. • Motion was made by Bill Foster, second by Joyce Oldham to accept proposed budget for 2023. 	<ul style="list-style-type: none"> • Motion approved. • Motion to accept 2023 budget approved. 	
<p>New Business</p> <ul style="list-style-type: none"> • Approval of New Zone Rep • Annual Meeting 	<ul style="list-style-type: none"> • Kathy Buchweitz presented as possible new Rep for Zone 32. • Motion to approve Kathy as Zone 32 Rep made by Cheryl Kreihbiel, second by Susan O’Dwyer. • Meeting will be Monday, Aug. 22, 7:00 pm in Gates Hall, UMBS. • MES shared draft agenda. Volunteers needed to staff registration table, material pick up table and gift drawing table. Kathy Buchweitz, Barb Huey, Holly Gedert volunteered. Anne Covy, Betsy Naumer, Cheryl Kreihbiel volunteered to provide snacks. 	<ul style="list-style-type: none"> • Motion approved. 	

<ul style="list-style-type: none"> • 2023 DLIA Directory 	<ul style="list-style-type: none"> • Proxy forms are needed from members who are not attending meeting but will designate someone who is attending to vote on their behalf. Proxy forms can be found on DLIA website. Without proxies last year, we would not have had quorum. • Volunteers are needed to contact 2019 advertisers and new businesses in DL area regarding advertisements in the 2023 Directory. Contact MES or Holly Gedert if you have ideas or would like to join the team. 		
<p>Adjournment - 4:56 pm</p>	<ul style="list-style-type: none"> • Motion to adjourn made by Suzanne Witthoff, seconded by Susan O’Dwyer. 	<ul style="list-style-type: none"> • Motion approved. 	<p>Next meeting</p> <ul style="list-style-type: none"> • Annual Mtg: Mon., Aug. 22, 2022, 7:00 pm at UMBS Gates Hall
<p>Minutes Submitted by: Barb Huey</p>			