

THE DOUGLAS LAKE IMPROVEMENT ASSOCIATION
EXECUTIVE BOARD MEETING

AGENDA AND NOTES

Present: Mary Ellen Sheridan (President), Bill Foster (Vice President), Suzanne Witthoff (Treasurer), Barb Huey (Secretary); Directors – Frank Beaver, Linda Orlow, Scott Davis, Jennifer Bates; Past President – Holly Gedert; Zone Reps – Cheryl Kreibel, Gail Beaver, Joan Caldwell, Linda Alexander, Betsy Naumer; Standing Committee Chairs – Scott Davis, Pete Klaas, Gwen Kuehn

Date: May 26, 2021 *Time:* 1:00 pm – 3:00 pm *Location:* Pellston Regional Airport, 2nd Floor Conference Room

Agenda Item	Discussion	Decisions/Findings	Next Steps
Call the Meeting to Order by the President – Mary Ellen Sheridan (MES)	<ul style="list-style-type: none"> Mary Ellen called the meeting to order at 1:09 pm. Mary Ellen introduced Jennifer Bates, newly appointed Director. 	<ul style="list-style-type: none"> One third of Executive Board constitutes a quorum; quorum noted. 	
Minutes of the Previous Meeting/Attendance – Barb Huey	<ul style="list-style-type: none"> Motion to approve minutes of 9/30/2020 by Bill Foster, seconded by Joan Caldwell. 	<ul style="list-style-type: none"> Motion passed. 	
Treasurers Report – Suzanne Witthoff (see attached)	<ul style="list-style-type: none"> Suzanne Witthoff noted that the \$2500 budgeted for UMBS Scholarship would not be used this year due to no one meeting eligibility requirements. She also recommended that the \$15,000 budgeted for Investment be put into a 6 month CD which is currently offering interest rate of .85%. Motion by Bill Foster, seconded by Linda Alexander to approve investing \$15,000 in the CD mentioned above and accepting the financial report. 	<ul style="list-style-type: none"> Suzanne to proceed with 6 month CD. Treasurer’s Report approved as presented. 	
Appointment of Zone Reps - MES	<ul style="list-style-type: none"> Appointment of new zone 71 reps, Beth and Larry Grzegorzewski who will be sharing the position. Zone 71 was without a rep in 2020. Motion by Suzanne Witthoff, seconded by Holly Gedert to approve appointment of Beth and Larry Grzegorzewski as Zone 71 reps. MES noted that normally there is a natural transition with zone reps but wondered if we might want to consider term limits for this 	<ul style="list-style-type: none"> Motion passed. 	<ul style="list-style-type: none"> Discussion on term limits for Zone Rep position.

	<p>position. She suggests this as a future discussion item.</p>		
<p>Nominating Committee</p>	<ul style="list-style-type: none"> A nominating committee is needed for the position of Treasurer 2021. Suzanne has agreed to run for the position again. Cheryl Kreibel has agreed to chair the Nominating Committee. 	<ul style="list-style-type: none"> Cheryl Kreibel has agreed to chair the Nominating Committee. 	
<p>President's Report – Mary Ellen Sheridan</p>	<ul style="list-style-type: none"> DLIA has engaged Swimmer's Itch (SI) LLC to carry out a merganser brood trapping and removal project for the next two years at a cost of \$1500 per year plus \$250 for a multiyear permit from DNR. Curt Blankenspoor held training in April for about 12 volunteers who will help identify and report nesting sites and broods. He has seen a breeding pair on the lake lately which indicates that the hen is still laying eggs. Members have reported seeing mergansers without broods. Report sightings of broods through the DLIA website link to SI LLC at <u>Douglas Lake Improvement Association</u> DLIA Directory proof was recently received. Minor adjustments need to be made. No delivery specifics yet. Sharon Fortner has provided several shoreline preservation and protection publications to be delivered to members with the directories. The annual Informational Flyer is ready. Should we send electronically or paper or 	<ul style="list-style-type: none"> Decision was made to distribute Flyer through 	

	<p>both? Some Zone Reps like to use paper version as talking points when sharing info with people in their zone. There is also concern for not getting info to those members who are not comfortable/proficient with electronic copies.</p> <ul style="list-style-type: none"> • MES asked if the Volunteer Boat Assist Team list should be printed & handed out with the directories. • DLIA has participated in several Zoom meetings of a new regional lake association, Cheboygan-area Regional Invasive Species Project (CRISP). Initially the group seemed to be about sharing info about aquatic invasive species and potential solutions but now seems to be more about regularizing things like signage wording & signs, boat ramp arrangements, special assessment cooperative arrangements. • How/where should we hold Annual Meeting? There was not one in 2020, MES feels it important to have one this year if at all possible. Currently we cannot plan on using UMBS facility. 	<p>Mailchimp. Zone Reps can have extra copies to share with non-green members when delivering the new directory. Flyer is also posted on DLIA website.</p> <ul style="list-style-type: none"> • The list will not be printed and passed out. It is recommended that members take picture on their phone or make copy from DLIA website themselves. • DLIA will continue to follow the group as long as the benefits make sense for DLIA. • Jennifer Bates volunteered to contact other local facilities for information regarding using the facility. 	<ul style="list-style-type: none"> • Jennifer to report back at next EB meeting or President may share report via email if there is clear preferred choice or easier to call for site vote by EB members via email.
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	<ul style="list-style-type: none"> • DLIA will participate in EGLE’s 2021 Aquatic Invasive Species Landing Blitz on Saturday, June 26 to call attention to the importance of “Clean, Drain, Dry” for all boating access sites. Information will be handed out to boaters to reinforce message that cleaning boats and gear can limit the spread of invasive species between lakes and rivers. • Watershed Council received funding to continue support of the Mobile Boat Wash Unit. DLIA will be hosting the unit at the boat ramp on May 30, June 3, and Aug. 21. Please volunteer. • MES noted that there is a provision in the Michigan State Law that provides indemnification (protection from lawsuit) for officials of non-profits when they are carrying out the purposes of that non-profit. • Based on advice from Gail Gruenwald, TOMWC, DLIA should have the citation of the law in writing, recommending that we have it in the Articles of Incorporation. • Liability protection is not in our current insurance. • MES presented a proposed amendment draft (see attached) to the DLIA Articles of Incorporation to protect DLIA Officers, EB Members, Zones Reps or other volunteers from being personally liable for monetary damages when carrying out the purposes of the Association. • Motion to proceed with this proposed amendment to the Articles of Incorporation by Linda Alexander, seconded by Scott Davis. 	<ul style="list-style-type: none"> • Vote to take place at Annual Meeting, if there is one. Otherwise, the vote will be done electronically or by written ballot. • Motion passed. 	<ul style="list-style-type: none"> • Notify members of proposed amendment to Articles of Incorporation. • Go out to members as proposed amendment, allow time for comment
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<p>Committee Reports</p> <ul style="list-style-type: none"> • Budget Committee – Scott Davis • Newsletter – Joan Hartwig • Merchandise - Kelly Davis • Loon Committee – Anne Covy 	<ul style="list-style-type: none"> • Scott reminds Committee Chairs and others wishing budget funding to provide requests for 2022 funding to him by July 15. At the time of EB meeting, the committee is seeking both EB and at-large DLIA members to serve on the committee. Contact Scott Davis. • The spring 2021 DLIA Newsletter was delivered electronically to those members with email addresses and hard copy newsletters to approximately 40 members. The news team continues to suggest that zone reps encourage members to provide an email address. Most recent Newsletter cost of \$2.03 per paper copy of newsletter. • The 2020 merchandise sales season proved to be successful. Sales of merchandise brought in a profit of \$7,804 while inventory levels were reduced by 57%. Sales during the holiday season were also successful. Even with COVID related supply issues, this year there will be new apparel for toddlers, kids, and adults. • Sale dates are June 12, July 3, July 24, August 14, and Sept. 4. Volunteers are needed, especially for July 3. • Loon nests were placed at Maple Bay, Marl Bay, Manitou and N. Fishtail this season. As of May 18, two eggs have been seen on each of the nests at Maple Bay and Marl Bay. • Four new buoys have been added, along with a new camera. The new camera was purchased with funds donated to DLIA in 		

<ul style="list-style-type: none"> Boat Ramp – Stuart Case Membership – Gwen Kuehn 	<p>memory of Pat Busard. Thank you to Otto Busard for supporting this use of the memorial finds.</p> <ul style="list-style-type: none"> The three older cameras are 3G (2 owned by DLIA, 1 owned by Gederts) and will no longer be able to upload pictures directly to the website. We will need to save photos to an SD card for viewing after the nesting season. Additional planned expenses for camera connections amount to \$360. The boat ramp was cleaned of all sand and debris and the underwater portion of the ramp was dredged making it fully operational with sufficient water depth for normal launch and recovering from the ramp. On May 17, it was learned that a fragment of one of the underwater cement ramp planks presented a possible hazard to launching and recovering boats. A buoy was placed to mark the potential obstacle. It was reported at the EB meeting that this buoy was no longer there. The Munro Twp. Supervisor was notified of damaged plank and has started efforts to make repairs, indicating it will likely be June before repairs will be undertaken. Stuart believes that a temporary fix for this season will entail an additional expense of approximately \$500 and may be followed by more extensive repairs next season. Dues requests were sent to 358 memberships. Dues collected Jan. 1, 2021 through May 12, 2021 totaled \$7,700. Memberships as of May 12, 2021: 364. New memberships: 17. 	<ul style="list-style-type: none"> Stuart will monitor condition of ramp and advise MES of any changes. 	
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<p>Unfinished Business</p> <ul style="list-style-type: none"> Membership Survey – Cheryl Kreibel 	<ul style="list-style-type: none"> Cheryl drafted a membership survey last year. The decision was made to not move forward at that time. There was discussion about whether to move forward now. Suzanne, Linda Orlow and Jennifer volunteered to be part of working group with Cheryl. 	<ul style="list-style-type: none"> Decision was made to get small working group together to look at ways to get members to respond surveys. 	<ul style="list-style-type: none"> Working group to report back.
<p>New Business</p> <ul style="list-style-type: none"> TOM Watershed Academy - Bill Foster Pete Klaas 	<ul style="list-style-type: none"> TOM Watershed Council has asked DLIA to help sponsor Watershed Academy at Pellston High School. The Academy gives students opportunities to learn the importance of maintaining water quality by studying a local watershed, which would be Maple River. The cost for the two day Academy is \$500 per session. The academy is run at the high school as part of the curriculum. Motion to support the Academy by giving \$1000 to Watershed Council, with a 2 year commitment to the program made by Scott Davis, seconded by Gwen Kuehn. Attended the Burt Lake Watershed Management Group. Two items of interest to DLIA to report: <ul style="list-style-type: none"> Conservation Resource Alliance and Emmet County Road Commission plan to build two free span bridges over the East Branch of the Maple River where there are currently culverts on Douglas Lake Rd and Riggsville Rd. Engineering Studies are completed and construction is planned for summer 2022. 	<ul style="list-style-type: none"> Motion passed. 	

	<ul style="list-style-type: none"> ○ Second, the Watershed Council has received a grant from EGLE to support shoreline improvement. The grant provides cost-sharing funds for private shoreline owners for making improvements. 		
Adjournment - 3:25 pm	<ul style="list-style-type: none"> ● Motion to adjourn made by Bill Foster, seconded by Cheryl Kreibel. 	<ul style="list-style-type: none"> ● Motion passed 	<ul style="list-style-type: none"> ● Next meeting TBD
Minutes Submitted by: Barb Huey			