

**THE DOUGLAS LAKE IMPROVEMENT ASSOCIATION  
EXECUTIVE BOARD MEETING**

**AGENDA AND NOTES**

*Present:* Officers - Holly Gedert, Frank Beaver, Joan Hartwig, Susan Klaas; Directors –Sue Nelson, Mark Paddock; Immediate Past President Nat Wilkinson; Zone Reps – Linda Alexander, Gail Beaver, Betty Cassidy, Jan Huntley, Mary Ann Huntington, Ron Kelemen, John Kurkjian, Jayne Morse, Betsy Naumer, Joyce Oldham, Evelyn Schulte, Mary Ellen Sheridan; Standing Committee Chairs – Sam Gaither, Kim Grant, Bill Hartwig, John Kafer, Pete Klaas, Marilyn Kelemen, Karie Slavik

*Date:* Thursday, June 16, 2016

*Time:* 3-5 p.m.

*Location:* Pellston Regional Airport  
2<sup>nd</sup> floor Conference Room

Agenda Item	Discussion	Decisions/Findings	Next Steps
Opening by the President – Holly Gedert	<ul style="list-style-type: none"> <li>• Holly called the meeting to order at 3:03 p.m. and welcomed all in attendance.</li> <li>• A moment of silence was held in memory of DLIA Board Member, Diane Ellman, and committee member, Margaret Gilbertson, who recently passed away.</li> <li>• DLIA Purpose was reviewed: <i>The purpose of the Association is to promote the maintenance and improvement of the environmental quality of Douglas Lake, its watershed, fishing, and the quality of life of its residential community.</i></li> <li>• Zone reps received the following member handouts:               <ul style="list-style-type: none"> <li>○ Volunteer Boat Assist Team info.</li> <li>○ DLIA 2016 flyer</li> <li>○ Natural Shorelines flyer</li> </ul> </li> </ul>	One third of Executive Board constitutes a quorum; quorum noted.	
Approval of 08-08-15 Minutes – Joan Hartwig	Motions M/S/A reviewed; no corrections.	Minutes of 08-08-15 approved as presented.	

<p>Treasurer's Report – Susan Klaas (see attached)</p>	<p><b>Financial Report – Budget and Actual Summary</b> through 05/31/16 was distributed, along with the <b>Fund Statement</b> outlining the <b>2016 Budget</b>.</p> <p><b>05/31/16</b> Cash assets - \$56,886.01 <b>05/31/15</b> Cash assets - \$54,496.68</p>	<p>Treasurer's report approved as presented.</p>	
<p>Appointment/committee changes – Holly Gedert (see attached)</p>	<ul style="list-style-type: none"> <li>• New director – Ed Grant</li> <li>• New zone representative – Suzanne Witthoff</li> <li>• New Budget/Finance standing committee chair – Kim Grant NOTE: Linda Alexander was thanked for her leadership the past 3 years as Budget/Finance chair.</li> <li>• 2016 DLIA Committee assignments</li> </ul>	<p>Approved</p> <p>Approved</p> <p>Approved</p> <p>Approved</p>	
<p>Committee Reports</p> <ul style="list-style-type: none"> <li>• Membership Administration – Holly reported for Gwen Kuehn</li> <li>• Budget/Finance – Kim Grant</li> <li>• Bylaws – Mary Ellen Sheridan (see attached documents)</li> </ul>	<ul style="list-style-type: none"> <li>• As a result of a direct contact in January with 355 DLIA members, \$6,425 in dues have been collected.</li> <li>• 354 members as of 06/12/16.</li> <li>• Sixty percent (212 out of 355 members) responded as of 05/20/16.</li> <li>• Seven new members (households) this year.</li> <li>• Zone rep. materials were reviewed.</li> <li>• Proposed 2016 Budget was presented.</li> <li>• 2017 Budget will be prepared this summer.</li> <li>• Committee charge in 2014 was to examine and review the 2008 DLIA Bylaws.</li> </ul>	<ul style="list-style-type: none"> <li>• Members who have not paid their 2016 dues, will be contacted this summer by the Zone Reps.</li> <li>• Membership info can be sent to <a href="mailto:membership@douglaslake.org">membership@douglaslake.org</a> or mailed to Gwen Kuehn, P.O. Box 472, Pellston, MI 49769.</li> <li>• Approved</li> <li>• 2017 Budget to be presented to Executive Board 08/04/16.</li> </ul>	<ul style="list-style-type: none"> <li>• Committee chairs need to submit budget requests to Budget/Finance Committee.</li> </ul>

<ul style="list-style-type: none"> <li>• Loon Report and Pike Marsh - Holly reported for Dave Thompson</li> <li>• Environmental – John Kafer</li> </ul>	<ul style="list-style-type: none"> <li>• Summary of Proposed DLIA 2016 Bylaws Changes was presented.</li> <li>• Bylaws 2016-Douglas Lake Improvement Association-June 2016 Draft 11 was presented.</li> <li>• Pike Marsh discontinued per DNR following the fishing survey results.</li> <li>• Loon platforms in Marl Bay, Nuttings Bay, Maple Bay, North Fish Tail.</li> <li>• 2 have eagle preventers; 2 without.</li> <li>• Nesting in North Fish Tail, Nuttings Bay and Maple Bay; chick in North Fish Tail and Nuttings Bay.</li> <li>• Bessey Creek monitoring continues, with data collected twice/year; used by TOMWC stream monitoring program to</li> </ul>	<ul style="list-style-type: none"> <li>• Modification to Article V.B.4.k) recommended: <ul style="list-style-type: none"> <li>○ <b>From:</b> Arrange, no less than biannually, an independent audit of the Association’s financial statement records.</li> <li>○ <b>To:</b> Arrange, no less than biannually, an informal review of the Association’s financial statement records by a person nominated by the Treasurer and approved by the Executive Board. This person cannot be a member of the Executive Board.</li> </ul> </li> <li>• Proposed 2016 Bylaws approved by Executive Board with above modification.</li> </ul>	<ul style="list-style-type: none"> <li>• Membership to vote on proposed 2016 Bylaws at 2016 Annual Meeting.</li> <li>• Bylaws will take effect when approved at the 2016 Annual Meeting.</li> </ul>
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<ul style="list-style-type: none"> <li>• Clean Boats Clean Waters/Invasive Species – Pete Klaas</li> </ul>	<p>evaluate the health of the stream and water flowing into DL.</p> <ul style="list-style-type: none"> <li>• Cache pit (excavated depressions by ancient cultures to store food items) study and research in the DL region. Mark Paddock and Karie Slavik reported UMBS now has satellite data to identify cache pits.</li> <li>• <a href="#">Michigan Natural Shorelines Partnership</a> is a collaboration of state agencies, academia, nonprofit organizations and private industry, formed in 2008, that promotes Natural Shorelines through the use of green landscaping technologies and bioengineered erosion control for the protection of Michigan inland lakes. The MNSP Shoreline Educator Network was created to connect local natural resource professionals with local people interested in learning how to protect their shorelines, and may soon be available to DL owners. Eli Baker, MNSP contact, may be available to be present at the DLIA Annual Meeting.</li> <li>• Brochures and stickers on how to clean boats/trailers available at the Douglas Lake Road boat ramp, and the Maple Bay Marina. Pete will also contact Cook's Hardware Pellston and other businesses about placing info. at their location/s.</li> </ul>		
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<ul style="list-style-type: none"> <li>• Water Quality Monitoring – Sam Gaither</li> <li>• UMBS – Karie Slavik</li> <li>• News Team – Linda Orlow (not present)</li> <li>• Merchandise – Marilyn Kelemen</li> </ul>	<ul style="list-style-type: none"> <li>• Boat wash station at Paradise Lake is excellent and free.</li> <li>• Pete will attend a Burt Lake Watershed Management Plan Advisory Committee meeting and report meeting results.</li> <li>• New invasive mollusk has shown up in the Au Sable River.</li> <li>• Sam is taking water samples through August at the deepest portions (75 ft. +) of the lake; reporting to TOMWC.</li> <li>• UMBS buoy meters dissolved oxygen.</li> <li>• Summer enrollment is at capacity.</li> <li>• UMBS researchers study anything lake-related.</li> <li>• \$1.5 million grant provides opportunities for UM Ann Arbor students to study at UMBS for 2 weeks in either Spring or Fall.</li> <li>• Holly provided a list of DLIA UMBS scholarship recipients from 2005 through 2015.</li> <li>• Deadline for Fall Newsletter is 09/30/16.</li> <li>• Books on Northern Michigan topics will be included.</li> <li>• Next sale – 06/18/16 from 3-5 p.m. at the DLIA Store #5.</li> <li>• Sale dates posted on <a href="#">DLIA website</a>.</li> </ul>	<ul style="list-style-type: none"> <li>• Karie will locate student to participate with Curt Blankespoor on the “Swimmer’s Itch” presentation at the Annual Meeting.</li> </ul>	<ul style="list-style-type: none"> <li>• E-News reminder of deadline and submission of book titles/authors on Northern Michigan topics.</li> </ul>
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<ul style="list-style-type: none"> <li>• Directory – John Kurkjian</li> <li>• Community Relations – Bill Hartwig</li> <li>• Internet – Joan Hartwig</li> </ul>	<ul style="list-style-type: none"> <li>• 2017 DLIA calendar selling well.</li> <li>• Photos for 2018 calendar being accepted; Marilyn encouraged UMBS students/faculty/staff to submit photos.</li> <li>• Online sales process has been refined.</li> <li>• This is the last year Marilyn will chair the Merchandise Committee; she was commended for her outstanding work.</li> <li>• John’s goal for advertising revenue this year is \$20,000.</li> <li>• He will need help in achieving this goal.</li> <li>• The DL Invoice listing advertising details was distributed.</li> <li>• Bill continues to attend regularly scheduled Cheboygan County Road Commission and Munro Township meetings. Feels consistent involvement beneficial to DLIA.</li> <li>• He will attend the public meeting on the US 31 reconstruction project, 06/28/16, 4:00-5:30 p.m., McKinley Township Hall.</li> <li>• Proposed bike trail from E. Burt Lake Road to W. Burt Lake Road, will cross UMBS property.</li> <li>• <a href="#">Charter Spectrum</a> has increased service to NW side of DL.</li> </ul>	<ul style="list-style-type: none"> <li>• Holly to identify and recommend a new Merchandise Committee chair.</li> <li>• Budget and Finance Committee to set guidelines for new merchandise chair.</li> </ul>	<ul style="list-style-type: none"> <li>• Find new merchandise chair.</li> <li>• Determine guidelines for new Merchandise Chair</li> <li>• Review list of DLIA volunteers and inquire if any are available to assist John, e.g., driving him to meet with advertisers, solicit advertisers, etc.</li> <li>• Notify DLIA re: 2017 US31 construction project details via e-News and/or Newsletter.</li> <li>• Notify DLIA re: <a href="#">Charter Spectrum</a> plans for future DL coverage via e-News and/or Newsletter.</li> </ul>
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<ul style="list-style-type: none"> <li>• Volunteer – Gail Beaver</li> <li>• 50 Year Committee (and picnic) – Frank Beaver</li> </ul>	<ul style="list-style-type: none"> <li>• She will inquire about the possible availability of internet service at other DL locations.</li> <li>• 17 new people signed up at the last Annual Meeting.</li> <li>• Looking for suggestions on how volunteers can assist with DLIA activities.</li> <li>• Possibly this request for volunteers could be part of the membership information.</li> <li>• Frank is working with Holly on plans for this event.</li> <li>• Booklet with historical facts, accomplishments, UMBS scholarship recipients, etc., will be prepared.</li> </ul>		
<p>Unfinished Business</p> <ul style="list-style-type: none"> <li>• DNR search for launch site – Holly Gedert</li> <li>• Review Next Steps from Previous Meeting – Holly Gedert</li> </ul>	<ul style="list-style-type: none"> <li>• The DNR put a bid on the Pettit property last summer; bid rejected. The property is still in the hands of the Pettit family. Arv Pettit is in a care facility.</li> <li>• None noted/identified.</li> </ul>		
<p>New Business</p>	<p>None</p>		
<p>Agenda for Annual Meeting – Holly Gedert</p>	<ul style="list-style-type: none"> <li>• Working copy of the Annual Meeting Agenda presented.</li> <li>• Nominating committee is looking for V.P. candidate, who would be willing to succeed the president. Joan Hartwig has agreed to be nominated for another term as DLIA secretary</li> </ul>		

Adjournment	5:20 p.m.		
Minutes Submitted by: Joan Hartwig, Secretary			